

IMPORTANT INFORMATION FROM Travel Leaders, owned and operated by Goli's Avenues of Travel

- 1.) **VERIFY:** Please take the time to verify all dates, times and itinerary components for their accuracy.
- 2.) **RECONFIRMATIONS:** We recommend that you reconfirm all flights prior to departure.
- 3.) **CHECK-IN:** A government-issued photo ID is required at check-in for passengers 18 years and older. If traveling internationally, you must have a valid passport and depending upon your destination and nationality, you may need to obtain one or more visas. We suggest the following check-in times.
DOMESTIC: 1-2 hours prior to departure.
INTERNATIONAL: 2-3 hours prior to departure.
Note: Check-in later than these times could result in denied boarding.
- 4.) **OVERBOOKING:** Airline flights may be overbooked. A person denied boarding on a flight may be entitled to a compensatory payment. The rules for denied boarding compensation are available at all ticket counters or on-line with the carrier.
- 5.) **CHANGES or CANCELLATIONS:** For airline tickets: to change or cancel your flight itinerary, call this travel agency or the airline with whom you are scheduled to fly prior to the originally-scheduled departure date. Most special, excursion and discount tickets have various travel restrictions and may have a penalty for change or cancellation. Be sure you understand these restrictions. If you change your plans enroute, ask the airline to apply the value of your unused ticket toward the purchase of a new ticket. If a refund is due, obtain a receipt from the airline. If you are holding guaranteed hotel reservations which you may wish to cancel, notify the hotel as soon as possible and obtain a cancellation number for your records, if possible. Deposits and prepayments are subject to the hotel's cancellation policy. For vacation packages, tours, cruises and rail: Your travel may have restrictions and/or penalties for changes or cancellation to your reservations. Each travel supplier used in your itinerary assesses these fees. If you are not aware of, or do not understand the penalties,

it is your responsibility to contact your booking agent for clarification. We reserve the right to assess a fee for our services of up to 10% on canceled travel or travel-related arrangements in addition to any supplier-imposed penalties. If canceling an airline or rail ticket, vacation package, tour, cruise, etc., be sure to return any unused documents to us for possible refund or credit.

- 6.) **INSURANCE:** Airlines, Cruise Lines, Tour Operators and other travel suppliers have limited liability. Your personal insurance may not adequately cover losses incurred by cancellation, accident, illness or from stolen or damaged property. We recommend you purchase additional insurance offered to you, especially trip cancellation/interruption insurance. In order to cover most pre-existing conditions, you must purchase your insurance within 10-14 days (insurance companies' rules vary) of initial trip payment or deposit. Please call your agent for a quote or if you wish to purchase the travel insurance.
- 7.) **DISCLOSURE NOTICE:** Travel Leaders, owned and operated by Goli's Avenues of Travel, hereinafter referred to as "the agency", is not the source or supplier of the travel services requested, and acts solely as an agent for the actual suppliers of such services. The suppliers whose names appear in the information supplied are those who are actually responsible for providing the travel services you have purchased. As an agent, all coupons, receipts, contracts and/or tickets issued by the agency and/or other "suppliers" are subject to any and all related tariffs as well as the terms and conditions specified by each "supplier". Acceptance of such coupons, receipts, contracts and/or tickets shall be deemed to be consent to the foregoing conditions and also to the further conditions that the agency shall not be liable should any of the suppliers: 1) fail to provide the travel services purchased; 2) fail to comply with any applicable law; or 3) engage in any negligent act or omissions that cause any sort of injury, damage, delay or inconvenience.

The agency is not responsible for, nor will the agency be held liable for, any injury, damage or loss suffered on account of any conditions, actions or omissions that are beyond its reasonable control.

Accounts are payable upon receipt, and thereafter are subject to a late payment charge of 1.5% per month (18% per annum) after 15 days.

~ COMPLIANCE WITH DOT (DEPARTMENT OF TRANSPORTATION) REGULATIONS AND WAIVER FORM ~

- As a valued client of Travel Leaders I acknowledge and understand I may be subject to increases (after I have paid either the deposit or full payment) that are imposed by a supplier and/or government, which could include increased taxes, fees, fuel surcharges and/or fluctuations in foreign currency exchange rates. I hereby provide my consent to pay Travel Leaders for any such price increases, should they occur.
- I verify I have been provided information regarding the various baggage fees charged by the air carrier I am flying, as well as any charges for pre-reserved seats, if applicable.
- I verify that I have reviewed my travel itinerary for accuracy, including that the spelling of names is consistent with the government-issued photo I.D. being used for this itinerary.
- I understand that discounted fares and vacation packages typically involve restrictions and/or penalties and that changing any aspect of my travel arrangements may result in the payment of additional money.
- I understand it is my responsibility to check with the Centers for Disease Control and Prevention (CDC – www.cdc.gov) or the World Health Organization (WHO – www.who.int/en) or the U.S. Department of State – Bureau of Consular Affairs (www.travel.state.gov) or the Smart Traveler Enrollment Program (STEP – <https://step.state.gov>) for the latest information on viruses, diseases, natural disasters, or civil unrest which may affect travel to my destination.
- I understand it is my responsibility to verify that I, and those traveling with me, will be allowed into my/our ticketed destination (if traveling internationally) in accordance with rules relating to any prior criminal convictions I or my fellow travelers may have.
- I understand federal law forbids the carriage of certain hazardous materials, such as aerosols, fireworks and flammable liquids aboard the aircraft. If you do not understand these restrictions, contact your airline or go to http://www.faa.gov/about/initiatives/hazmat_safety.
- I have been offered the option of purchasing trip cancellation/interruption insurance.

I wish to purchase travel insurance. I do not wish to purchase travel insurance.

Invoice Date/Number: _____ Departure Date: _____

Booking Agent/Rep: _____ Date: _____

Client's Printed Name: _____

Client's Signature: _____ Date: _____